



COLLEGE OF ACCOUNTANCY AND FINANCE
Study programme “Accounting and Finance”
 Study course description

Study Course title:	
<i>In Latvian</i>	Latvijas Republikas nodokļi un nodevas
<i>In English</i>	Taxes and Duties in the Republic of Latvia
Part of the programme	Professional compulsory study course
ECTS	5
Study course summarized: Students gain knowledge about the national tax system, tax policy and principles of distribution. Students get practical training in tax calculation procedures, preparation of declarations, reports and statements.	
Study course goal: To introduce students to the Republic of Latvia (LR) regulatory enactments and to provide a practical set of knowledge on the issues of tax application and calculation. To provide students with knowledge about sources and concepts of tax and duties law (hereinafter - tax law), theories, basic principles, concepts, subjects and objects, tax relations and their legal regulation, and to develop skills and competences for practical application of theoretical knowledge.	
Tasks:	
<ul style="list-style-type: none"> • To get acquainted with the tax system accepted in the Republic of Latvia, the regulatory requirements of tax administration, responsibility in case of violations of tax payments; • To understand the structure of the tax and levies system, and to master the elements of the taxation structure: payers, objects, rates, incentives, payment procedures and obligations; • To learn how to calculate taxes for different economic situations; • To gains practical skills in completing reports and declarations. 	
Study results and learning outcomes:	
Knowledge:	
<ul style="list-style-type: none"> • Acquired knowledge of taxes, their nature and role in the development of society, theoretical foundations of the structure of the tax system; • Understanding of tax regulation system in the Republic of Latvia; • Acquired basic knowledge in the application of tax rates, understanding of the peculiarities of tax calculation in different situations and their distinctions; • Aquired knowledge of the tax refund procedure application. 	
Skills:	
<ul style="list-style-type: none"> • in calculating taxes in accordance with the LR laws and other regulatory enactments; • in preparation of tax returns; • in effective communication with professionals and other persons performing professional tasks, transfer knowledge and ideas in accordance with professional ethics and civic position. 	
Competencies:	
<ul style="list-style-type: none"> • Students are able to analyze and systematize the obtained information so that apply it in practice; • to interpret the results of tax calculation and present argumentatively the amount of taxes to the company management; • to communicate effectively with professionals and other performers of professional tasks, transfer knowledge and ideas in accordance with professional ethics and civic position. 	
Study course content (themes):	
1.	Brief description of state and local government taxes and duties. LR Law “On Taxes and Duties”. Components of the system of taxes and duties. Classification of taxpayers. Application of international agreements. Rights and obligations of taxpayers. Rights and obligations of the tax administration. Procedure for adjusting the amount of taxes. Restrictions on

	cash transactions. Liability for violations of tax laws and failure to submit declarations in a timely manner. Procedures for appealing against decisions.
2.	The structure of personal income tax and taxpayers. Types of taxable income and income not subject to payroll tax. Types of non - taxable income. Tax rates. Tax calculation and payment. Income declaration incentives and declaration filling procedure.
3.	State social insurance contributions. The concept and basic principles of social insurance. Socially insured persons and types of social insurance for the respective groups of persons subject to social insurance.
4.	Definition of employed and self - employed persons. Insurance premium rates and payer registration. Objects of mandatory contributions and examples of their calculation.
5.	Solidarity tax. Tax rate. Solidarity tax application.
6.	Corporate income tax. Taxpayers. Taxation period. CIT taxable base. Distributed profit and contingent profit. Corporate income tax relief.
7.	Transactions subject to value added tax and their taxable value. Taxable persons and the procedure for their registration. Tax rates and conditions for their application. Non-taxable transactions. Tax bill. Procedure for calculation and payment of tax. The concept of input tax and deductions from tax payable to the budget. Calculation of input tax using proportion.
8.	Natural resource taxpayers. Taxable objects and tax rates. Tax calculation and payment procedure. Non - taxpayers. Tax administration procedures and liability for concealment or distortion of data. Natural resources division relation to <i>Packaging Law</i> .
9.	Excise tax. Types of taxable objects. Taxpayers. Tax rates. Exemptions and reliefs. Procedure for application of certain norms of law.
10.	Real estate tax. Object of real estate tax. Types of non - taxable objects. Taxpayers and tax rate. Determination of the value of a taxable object. Tax relief. Occurrence and termination of tax payment obligation, payment procedure.
11.	Micro - enterprise tax. Taxation period of a micro-enterprise taxpayer, object subject to micro-enterprise tax and calculation of micro-enterprise tax.
12.	Lottery and gambling tax and fee. Lotteries and gambling taxpayers. Taxpayer registration and re - registration. Tax rates. Tax payment procedure.
13.	Tax on corporate light vehicle. Taxpayers.

Student self-study:

No.	Themes, assignments	Proportion in academic hours	Form of reporting
1.	Component of the tax and duties system. Restrictions on the use of cash. Personal income tax. State social insurance contributions. Solidarity tax	35	Progress check
2.	Corporate income tax: determine what kind of tax and what amount to pay. Value-added tax: make a VAT return.	35	Progress check
Revision for exam		15	Written exam

The structure of cumulative assessment of students' academic achievement:

Final evaluation of the study course acquisition according to ten point grading system consists of assessment of student's independently performed tasks, situation analysis and knowledge test.

Form of control:	Students must complete two independently performed assignments and pass an exam.	
	Evaluation criteria	Proportion
	Attendance of lectures, practical tasks performance during contact hours	10 %
	Activity and participation in seminars	10%
	Exam performed in the presence of the examiner	80%
Time limit for completion		
		<i>During the semester, or academic year according to the timetable of classes</i>
		<i>During the semester, or academic year according to the timetable of classes</i>
		<i>According to the timetable of studies</i>
Language of instruction: English		
Methods used in study course acquisition: lectures, tests, practical assignments, homework tasks, exam, interactive lectures, explanatory illustrative method, presentations, situation analysis, discussions, team work.		